



**THE  
SIXTH  
FORM  
COLLEGE**  
**FARNBOROUGH**

# Prospects Diploma

**Meaningful Employer Engagement**



All students are tasked with sourcing and participating in the equivalent to one week's **MEE** (otherwise known as work experience) before the start of their second year. This will allow them to undertake and evidence experience of work in an area relevant to their career aspirations or, if they are undecided on their career goal, a placement that will support them in exploring their progression options. Students are fully supported on the Prospects Diploma and all expectations are outlined in the third Prospects Diploma session. MEE can take many forms:



**A work experience placement spread over a period of time** equivalent to at least one full working week, in a role either relevant to their career aspiration or, if undecided, that will support their progression/employability skills. This can be undertaken during the College day, during periods that they are not already committed.



**A volunteering placement in a role** either relevant to their career aspiration or, if undecided, that will support their progression/employability skills, spread over a period of time equivalent to at least one full working week. This can be undertaken during the College day, during periods that they are not already committed.



**A week long block placement** in a role either relevant to their career aspiration or, if undecided, that will support their progression/employability skills. This can be undertaken outside of term time (during reading weeks, Easter or the summer holidays).



**Participating in more than one College organised employer-led project.** These take place throughout the year and are advertised via curriculum areas and the College News. Students must be able to evidence their participation, and associated feedback from the employer, to be able to include this as part of their employer engagement.



**A placement undertaken with their part time employer** in a role relevant to their career aspiration - e.g. a potential medic employed in a supermarket might request that their employer permits them to undertake work experience in the pharmacy, or a potential business management undergraduate employed in a cafe might ask their employer if they could work with them on a new marketing plan.



Please note that a combination of relevant work experience, volunteering and employer-led enterprise projects can be logged in order to equate to 37 hours or more.



The College's Prospects Diploma is a vital element of all study programmes and will help to ensure that students develop the skills to meet the demands of a changing world with confidence by the end of their academic studies, whether that be at 18 or as a graduate. We seek the support of parents/guardians in helping students to find **relevant** work experience placements. The Prospects Diploma is validated by:

**FLUOR**



**enterprise**

**RUSHMOOR**  
BOROUGH COUNCIL

Investing in homes since 1912  
**grainger plc**

Topics covered by the Prospects Diploma include:

- What is employability?
- Employment law
- Careers research
- Cover letters
- UCAS
- Internet Footprint
- Student Finance
- HE Open Days
- Industry insights
- Planning MEE
- CV Writing
- Personal statements
- Apprenticeships

Students have access to an online tool to create their own professional profile to record and track all activity related to the Diploma. They are set three Awards as part of the Diploma: Bronze, Silver and Gold, and are given full guidance on the tasks required and how to log their evidence on their profile.

For more information, please contact the Prospect Trust Careers Service Team on [wexenq@prospecttrust.org.uk](mailto:wexenq@prospecttrust.org.uk)

 @F6thProspects